

**Project No. 011643-07**

July 17, 2013

Mr. Faron Knott  
Corner Brook Pulp And Paper Limited  
Woodland Operations  
Mill Road  
P.O. Box 2001  
Corner Brook, Newfoundland & Labrador  
CAN, A2H 6J4

**SUBJECT: REGISTRATION PROGRAM**

Dear Faron,

Please find attached the Audit Report raised as a result of our Re-Assessment Audit of your management system to the CAN/CSA - Z809-2008 standard conducted in your Corner Brook facility on July 08, 2013.

We thank you and your organization for the support and co-operation given during the audit.

Best regards,

Guillaume Gignac  
SAI Global

Team Leader  
Encls.

SAI GLOBAL Confidential

## SUSTAINABLE FOREST MANAGEMENT SYSTEM

### CAN/CSA-Z809-2008

**Auditee:** Corner Brook Pulp And Paper Limited  
**Address:** Mill Road P.O. Box 2001  
Corner Brook Newfoundland & Labrador  
CAN A2H 6J4

**Contact:** Mr. Faron Knott  
**Date(s) of Audit:** July 08, 2013 to July 10, 2013  
**Total Number of Audit Days:** 4,5  
**Audit Team Leader:** Guillaume Gignac  
**Type of Audit:** Re-Assessment Audit  
**Audit Frequency:** 12 Months  
**SIC / NACE Code:** 0811 0851 2411/A02.0 A02.0 DD20.1

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### REPORT DISTRIBUTION

Corner Brook Pulp And Paper Limited  
SAI GLOBAL File  
Guillaume Gignac

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#### Statement of Confidentiality

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**SECTION 1 - EXECUTIVE SUMMARY**

<b>Scope #</b>	<b>Scope Description</b>
1	Forest Management on the Defined Forest Area (Forest Management Districts No. 5,6,9,14,15 &16).

**Site:**

Corner Brook Pulp And Paper Limited  
Mill Road  
P.O. Box 2001  
Corner Brook  
Newfoundland & Labrador  
CAN, A2H 6J4

**Summary of Audit Findings:**

A Re Registration audit was conducted on July 8, 2013 on the Woodlands operations on Corner Brook Pulp and Paper Limited's Defined Forest Area (Forest Management Districts No. 5,6,8,9,14,15 and 16) sustainable forest management system. One nonconformance, 3 Areas of Concern and 9 Opportunities for Improvement were identified. The audit team found that Corner Brook Pulp and Paper Limited SMF system generally conforms to the requirements of CAN/CSA Z809-2008 and adheres to the company's requirements, with the exception of the noted nonconformity. Failure to provide action plans as arranged with SAI Global and/or to implement correction and corrective action within the nominated time frames may lead to a recommendation that Corner Brook Pulp and Paper Limited certification be suspended. Five (5) positive attributes of the management system were also noted.

**Recommendations:**

The Re-assessment audit identified non-conformance within Corner Brook Pulp and Paper Limited management system. These non-conformances must be resolved within 60 days of the audit in order to complete the Re-assessment Audit.

As a result of the Re-assessment including the review of the performance of the Corner Brook Pulp And Paper Limited Management System over the past 3 years and upon closing of the non-conformance for the Re-assessment Audit, will indicate that Corner Brook Pulp and Paper Limited's Management System meets the following criteria for maintenance of registration to CAN/CSA - Z809-2008.

## SECTION 2 - DESCRIPTION OF THE DEFINED FOREST AREA (DFA):

### **Geographic Locations, Forest Types, Size, Legal Tenure and SLF Description:**

The Defined Forest Area (DFA) for this SFM Plan includes all of Corner Brook Pulp and Paper Limited (CBPPL) limits on insular Newfoundland. CBPPL manages approximately 1.5 million hectares of Crown land on the Island of Newfoundland. These timber limits span from the Codroy Valley on the southwest corner of the island, to Plum Point on the Northern Peninsula, and east to Gander in central Newfoundland (Figure 1). These limits are contained within provincial forest management Districts 5, 6, 9, 14, 15, 16,

In 2010, CBPPL sold some of their timber limits to the Crown (incorporated into CBPPL's DFA in Figure 1), some to be used as protected areas, others as sources of fibre for Crown operators, sawmills, the pellet plant, and domestic cutters. These areas can be sorted into three groups.

One group consists of areas where harvesting has been restricted. Rodney Pond Reserve (District 6) and Little Grand Lake Provisional Ecological Reserve (Districts 14 & 15) are two examples where CBPPL had already agreed to no harvesting whatsoever. However these areas could not legally become ecological reserves while CBPPL held timber rights, even if no harvesting occurred. Two other areas in District 15 & 16 will become primarily viewshed corridors. A designated portion of the Humber Valley, from near the mouth of the Humber to the tip of Deer Lake, will be set aside for aesthetic purposes, and, for agricultural development (a section on the north shore of Deer Lake). A corridor from Cormack to Gros Morne, along highway 430 and Bonne Bay Road, will also be designated a viewshed. Finally in this group, the Main River Management Area (watershed surrounding the Waterway Park), which was previously restricted to a partial harvest to conserve old growth forest, has been handed over to the provincial government, to be developed at their discretion.

A second group of areas that were previously CBPPL limits and have been sold to the Crown will be used to supply fibre to Crown operators, sawmills, the pellet plant and domestic cutters. A large block of forest south and southwest of Gander Lake and another block around Notre Dame Junction (both in District 6) will be set aside for Crown operators and sawmills. All of CBPPL limits in District 17 have been transferred to Crown, to be used for Crown operators and domestic cutters. CBPPL has also relinquished "absolute right of refusal" on any Crown wood in District 17 and "first right of refusal" on any Crown wood in District 18, to allow wood to go to the pellet plant in Roddickton.

A third group of areas has also been included in this recent agreement – blocks of CBPPL limits where Crown currently had control. The Rodney Pond Exchange and Dead Wolf block in District 6 will be used for Crown operators, and all of CBPPL limits in District 8 will be used for Crown operators and sawmills in central and eastern Newfoundland.

Through the transfers, exchanges, and sale of land, CBPPL has and continues to share its timber limits with other users of the forest, for consumptive and non-consumptive purposes. The total timber rights relinquished in the sale transaction is outlined in Table 3.

**Table 1. Timber rights relinquished by CBPPL.**

Block Description	District	Land Base (less Water)		
		Productive (ha)	Non-Productive (ha)	Total (ha)
Rodney Pond NASP Area	6	5,125	5,156	10,281
Little Grand Lake Reserve	14/15	24,939	16,031	40,970
Humber Valley Viewshed	15	17,165	3,811	20,976
Gros Morne Corridor Viewshed	15/16	4,030	1,906	5,936
Main River Watershed	16	26,477	27,418	53,895
District 6, East of SW Gander (not including Rodney Pond)	6	41,942	38,534	80,476
District 6, Notre Dame Junction	6	15,860	10,376	26,236
District 17, All Holdings	17	74,907	96,302	171,209
District 8, All Holdings	8	23,956	13,492	37,448
<b>Sub-Total</b>		<b>234,401</b>	<b>213,026</b>	<b>447,427</b>

**Area of DFA:**

The Defined Forest Area (DFA) for this SFM Plan includes all of Corner Brook Pulp and Paper Limited (CBPPL) limits on insular Newfoundland. These limits are contained within provincial forest management districts 5, 6, 9, 14, 15, 16.

CBPPL manages approximately 1.5 million hectares of forest land on the Island of Newfoundland.

**Legal Tenure / Licence Description:**

All land as part of the DFA is Crown Land. Corner Brook Pulp and Paper Ltd. (CBPPL) has exclusive ownership of the timber resource on the DFA. This right originates from several sources, a series of agreements, purchases, deeds, grants and licenses dating from 1922 to 1994. The Bowater's Newfoundland Act of 1938 amended the term and conditions of current timber licenses, and any licenses subsequently acquired by CBPPL. By this Act, the term of all licenses held by CBPPL at that time and any future licenses subsequently acquired by the Company was extended to 99 years, commencing on the 29th day of November 1938.

**Volume and Species Harvested:**

Districts 5, 6, 9, 14, 15, 16.		
Tree Species	Total Area (Ha)	Percentage of DFA Area (Productive)
Balsam Fir (bF)	325,511	22.9%
Black Spruce (bS)	213,295	15.0%
Disturbed by Insects or Fire (DI)	65,379	4.6%
Softwood Hardwood (sH )	53,501	3.8%
Not Sufficiently Stocked (NS)	25,089	1.8%
Hardwood Softwood (hS)	22,817	1.6%
White Birch (wB)	10,208	0.7%
Trembling Aspen (tA)	367	0.0%
Jack Pine (jP)	82	0.0%
Engelmann Spruce (eS)	11	0.0%
Total Productive Area (ha): 716,260 50.5%		

Districts 5, 6, 9, 14, 15, 16.	
	Volume Harvested (m3)
Softwood	
Hardwoods	

**SECTION 3 - ORGANIZATION:**

**Description of the DFA Workforce:**

CBPPL Woodlands employs some 250 employees in their harvest operations from almost 50 Newfoundland communities. This total includes approximately 110 seasonal forestry workers who carry out silviculture operations in the summer and fall. The Company employs another 480 people at the Mill in Corner Brook and in the Deer Lake Power Company.

In addition to this direct employment, the operation of the mill also has indirect and induced impacts. Indirect impacts are realized by employees working for firms supplying CBPPL with goods and services. Induced impacts are generated by the direct and indirect income earners spending their earnings in the economy. Labour income impacts

(direct, indirect and induced) of CBPPL operations totals \$167.49 million; net income benefits (after income and consumption taxes) is \$127.62 million (DOF, 2010).

### **Management Objectives and Responsibilities on the DFA:**

Tenure (Ownership and Management Responsibilities)

The Newfoundland and Labrador Department of Natural Resources is responsible for the planning, development, and use of the forest resources of the province. The Forest Service of this department supervises, controls, and directs all matters relating to:

- constructing and maintaining forest access roads;
- protecting the forests of the province from fire, insect, and disease;
- carrying out programs of afforestation, reforestation, forest improvement, and tree improvement;
- cutting, classifying, measuring, manufacturing, marking, and inspection of trees and timber;
- preparing timber management plans for areas of productive forest land; and
- developing and maintaining an up-to-date inventory of the timber resources of the province.

CBPPL has exclusive ownership of the timber resource on the DFA.

### **Aboriginals Consultation Process:**

Aboriginal People on the island of Newfoundland are primarily Mi'kmaq, and belong to the Federation of Newfoundland Indians. Because the Mi'kmaq were not in Newfoundland at the time of the first European presence, they have no special Aboriginal rights to hunt, fish, or trap in forested areas (ruled by Justice Leo Barry in 2003 and upheld in 2007 by the Newfoundland and Labrador Court of Appeal). In 2008, the Federation of Newfoundland Indians and the Federal Government ratified an Agreement in Principle to form the Qalipu Mi'kmaq First Nation Band. When formed, the Qalipu Mi'kmaq First Nation Band will be a landless band.

Although the Aboriginal People on the island of Newfoundland have no special rights to Crown land, their knowledge of sustainable forest management is taken into account in the development of CBPPL's Sustainable Forest Management Plan. This is achieved through active participation of Aboriginal People on CBPP Public Advisory Committee (PAC).

### **Audit Objective:**

#### **Stage 2 – RR Audit**

To confirm the management system complies with the applicable elements of the Standard; to confirm the organization complies with its own policies and procedures; to confirm the management system is suitable for the organization; to confirm that the management system is suitable and effective, and enables the client to achieve its own objectives.

**Audit Criteria: CSA Z809:2008**

**Audit Scope:** Facilities/organizational units/functional units audited are located at Mill Road P.O. Box 2001 Corner Brook, Newfoundland & Labrador CAN, A2H 6J4 and Forest management districts no. 5, 6, 9, 14, 15 and 16 in Newfoundland

**Description of SAI Global and the SAI Global Audit Team:**

SAI Global is a third party management system certification Registrar. Established in 1984, SAI Global has worked with thousands of organizations in North America and around the world, issuing registration certificates to those that meet international and national management system standards.

The SAI Global Sustainable Forest Management audit team members bring with them considerable experience in the area of sustainable forest management and environmental management systems auditing. Audit teams are comprised of certified auditors and registered professional foresters. All audit team members are subject to strict confidentiality and conflict of interest agreements.

The following personnel conducted this audit:

**Audit Team**

<u>Position</u>	<u>Name</u>
Team Leader	Guillaume Gignac
Team Member	Daniel Martin

**Audit Coverage:**

**Noted Deviations from the Audit Plan:**

None

**Operations / Cut-Blocks Visited during the field audit include:**

Districts 5, 6, 9, 14, 15, 16.	
<b>Block / Road Number / Name</b>	<b>Type of Operation Observed</b>
Hugues Brook	Mechanical
Weasel Pond	Mechanical
Home Pond - Block K-05-07	Scarification
Home Pond - Block 21	Harvesting - Mechanical
Home Pond - Block 23	Harvesting - Mechanical
Home Pond – Block 23	Log loading/trucking
Careless Cove - Block K-06-03	Road construction



**Personnel (ie Staff/contractors) interviewed in the field:****Hugues Brook - North West Forest Resources**

Supervisor  
Contractor  
Block layout Staff  
Mechanic  
Forwarder Operator  
Harvester Operator  
Truck driver

**Weasel Pond - Major's logging**

Supervisor  
Processor Operator  
Processor Operator  
Feller Operator  
Forwarder Operator

**Home Pond – H&B Silviculture**

Scarification operator

**Home Pond – Arthur Fowlow Ltd**

Supervisor  
Contractor  
Mechanic  
Log loader operator  
Harvester operator

**Careless Cove – Arthur Fowlow Ltd**

Excavator operator

**Members of the public participation process interviewed:**

NF & Lab. Outfitters (2)  
General public (5)  
General public (7)  
City of Corner Brook (1)  
Town of Gander (1)  
Natural Resources Canada (2)  
Qualipu Mi'kmaq First Nations Band (1)  
Miawpukek First Nations  
Union Local 64N (1)

**Provincial Government personnel interviewed:**

District 5  
District Manager

District 15  
District Manager

**Aboriginal People interviewed:**

Although the Aboriginal People on the island of Newfoundland have no special rights to Crown land, their knowledge of sustainable forest management is taken into account in the development of CBPPL’s Sustainable Forest Management Plan. This is achieved through active participation of Aboriginal People on the Public Advisory Committee (PAC).

**VOITs verified (field & office)**

Indicator	Description	Field and/or Office	Improvement
1.1.1	Ecosystem Diversity - Ecosystem Area by Type	Office	
1.1.2	Ecosystem Diversity – Forest area by type or species composition	Office	
1.1.3	Ecosystem Diversity – Age Classes	Office	
1.1.4	Ecosystem Diversity – Within-Stand Structural Retention	Office & Field	
1.2.1	Species Diversity – Caribou Habitat	Office	
1.2.2	Species Diversity – Pine Marten Habitat	Office	
1.2.3	Species Diversity – Non-native Species	Office	
1.3.1	Genetic Diversity – Sufficiently Stocked	Office & Field	
1.4.1 and 1.4.2	Biological Diversity – Special Places	Office & Field	
2.1.1	Forest Ecosystems Resilience – Reforestation Success	Field	
2.2.1	Forest Ecosystem Productivity – Pre harvest Planning	Office	See OFI
2.2.2	Forest Ecosystem Productivity – AAC Harvested	Office	
3.1.1	Soil Quality and Quantity - Soil Disturbance	Field	See OFI
3.1.2	Soil Quality and Quantity – Downed Woody Debris	Field	
3.2.1	Water Quality and Quantity –	Field	

	Stand Replacing Disturbance		
4.1.1	Carbon Uptake and Storage – Carbon Budget Model	Office	
4.1.2	Carbon Uptake and Storage – Reforestation Success	Field	
4.2.1	Forest Land Conversion – Preharvest Planning	Office	
5.1.1	Non-Timber Benefits - Outfitters	Office	
5.1.2	Non-Timber Benefits – Resource Roads Accessible	Field	
5.1.3	Timber Benefits - Wood Utilization	Field	See OFI
5.1.4	Timber and non-timber Benefits - Access Management Plan	Office	See OFI
5.2.1	Communities and Sustainability - Sawlogs Available	Office	
5.2.2	Communities and Sustainability – Investment in Training and Skills Development	Office	
5.2.3	Communities and Sustainability - DFA Wages	Office	
6.2.1	Aboriginal Knowledge – Representation of Aboriginal People	Office & Meeting with PAC	
6.3.1	Forest Community Well-Being - Outfitters	Office	
6.3.2	Forest Community Well-Being – Cooperation With Workers and Unions	Office & Field	See OFI
6.3.3	Forest Community Well-Being – Worker Safety Program	Office & Field	
6.4.1	Fair and Effective Decision-Making – Level of Satisfaction of PAC	Office & Meeting with PAC	
6.4.2	Fair and Effective Decision-Making - Capacity Development and Meaningful Participation	Office & Meeting with PAC	
6.4.3	Fair and Effective Decision-Making – Aboriginal Communities	Office & Meeting with PAC	
6.5.1	Information for Decision Making – Increase Public Knowledge	Office & Meeting with PAC	

6.5.2	Information for Decision Making - Environmental Progress Report	Office & Meeting with PAC	
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**Summary:**

The findings were discussed with Mr. Faron Knott. The Audit Team Leader commenced the closing meeting by thanking the Corner Brook Pulp And Paper Limited staff for the cooperation and courtesy extended to the audit team during the audit.

In addition, the Audit Team Leader detailed the registration process, the requirements for future surveillance audits, and the re-assessment process.

The official closing meeting was attended by the personnel listed in Attachment #2.

**The SAI Global Audit Team recorded the following audit results:**

**Documentation Review:**

The audit team reviewed the SFM documentation including the SFM Annual Indicator Report 2012 and the current SFM plan.

**Status of any previously recorded non-conformances (NCRs)**

No previously recorded or outstanding NCRs.

**Positive Aspects of the Management System:**

- Health and safety in all the operations.
- Effective use of the GPS technology.
- New cue cards on Species at risk were distributed to personnel
- Organization has put a lot of time and effort to fill in the gaps raised at the FSC initial audit and refine its analysis, methods and procedures to comply with FSC requirements and achieve the global objective of the standard: the sustainable management of the forest land.
- High level of commitment from all staff.

**Non-conformances:**

NCR No.	Clause No.	Clause Description	Type	Response Due
2013-01	7.5.1	Monitoring and Measurement		August 28, 2013

**Opportunities for Improvement (OFI):**

- The organization should review the legislation and its risk evaluation to determine if a fire extinguisher is needed in the cabin of the fuel trucks.
- Indicator 6.3.2 - Consider improving measures to ensure the health and safety of the general public when conducting forestry operations.
- Indicator 5.1.3 - Consider reviewing this indicator and to come up with a different wood utilization indicator
- Indicator 5.1.4 - Consider documenting the annual assessment of the access management plan
- The organization should pursue its efforts to ensure that the operators and contractors are comfortable with the methods and procedures developed to maintain residual structures on harvested areas.

**Areas of Concern (AoC):**

- AOC 4.2/7.2 - Not all employees interviewed during the field audit did demonstrate good practical knowledge of the organization's environmental policy.
- AOC 4.4.6/7.4.6 - Observations in the field demonstrated that one stream crossing was not adequately installed and centerline stream crossing not installed
- AOC 4.4.6/7.4.6 - Some oil spills (patches) were not picked up in one particular operation.

Please note that these AOCs will be reviewed as part of the preparation for the next audit.

**SECTION 5 - GENERAL ASSESSMENT AND RECOMMENDATION:**

Based on the review of the company's SFM program, and the audit results, the following recommendation is made:

**Re-Assessment:**

The Re-assessment audit identified non-conformances within Corner Brook Pulp And Paper Limited management system. These non-conformances must be resolved within 60 days of the audit in order to complete the Re-assessment Audit.

As a result of the Re-assessment including the review of the performance of the Corner Brook Pulp And Paper Limited Management System over the past 3 years and upon closing of the non-conformances for the Re-assessment Audit, will indicate that Corner Brook Pulp And Paper Limited's Management System meets the following criteria for maintenance of registration to CAN/CSA - Z809-2008.

An effective inter-action exists between all elements of the management system;

The entire management system is effective in light of any changes

Top management has demonstrated a commitment to maintain the effectiveness of the system.

**Next Scheduled Audit:** July 7, 2014

**Date(s):** July 7, 2014 to July 10 2014

**Type of Audit:** 12 Month Surveillance Audit

**No. of Persons:** 2

**No. of Audit Days Required:** 3.5

**Forest Areas for the Next Audit:** TBD on site.

Guillaume Gignac  
**SAI Global**  
Team Leader

Date: July 17, 2013

# SAI GLOBAL REGISTRATION PROGRAM

## INSTRUCTIONS FOR THE COMPLETION OF NON-CONFORMANCE REPORTS (NCR)

**Failure to provide action plans as arranged with SAI Global and/or to implement correction and corrective action within the nominated time frames may lead to a recommendation that your certification be denied or suspended. Certain sectors require both Major and minor NCR's to be cleared within a specified time. Refer to sector specific requirements for details.**

**Section 1**

To be completed by the SAI Global Team Leader at the time of the audit. A copy of the NCR shall be left with the Client at the completion of the audit.

**Section 2 - Organization Response**

Complete Section 2 as described below and return it to -SAI Global. In lieu of completing SAI Global NCR form, the Client may submit an <b>equivalent</b> corrective action document.	
<b>Root Cause:</b>	Consider using appropriate root-cause analysis tools such as, 5 Why's, FMEAs, Fault tree analysis and fish bone diagrams, etc., to ensure identification of root cause.
<b>Correction:</b>	Describe the action taken to correct the incident and contain the problem. Objective evidence in the form of revised procedures, records, etc. shall be submitted unless otherwise identified by the Audit Team Leader
<b>Corrective Action:</b>	Client shall describe the systemic (long term) corrective action(s) planned or taken to eliminate the root cause to prevent recurrence. Objective evidence in the form of revised procedures, records, etc. shall be submitted unless otherwise identified by the Audit Team Leader.  <i>NOTE: For audits to the ISO 13485 – CMDCAS standard the client shall submit a corrective action plan that identifies the steps to correct the root cause and verify the effectiveness of actions taken within 30 days of the NCR issuance date. Objective evidence for closure can be submitted at a later date.</i>
<b>Organization Acknowledgement:</b>	Name of the organizations representative who was presented the non-conformance. Signature is not required.
<b>SAI Global Verification Method</b>	Record if site visit is required or what information is to be provided to effect NCR closure.

**Section 3**

The SAI Global Team Leader /Client/Project Manager will review the completed NCR or Client's equivalent corrective action document for adequate root cause analysis, systemic corrective action taken on root cause and objective evidence submitted. Upon completion of the review the SAI Global Team Leader will either accept the corrective action taken and clear the NCR or request that the Client provide an additional or revised response or objective evidence in order to clear the NCR. Comments shall be added to the hardcopy of the NCR or electronically as appropriate to identify any request for additional information, including the date for submittal.

**Section 4 – Verification of Effectiveness**

Identify the method (plan) to be utilized to verify that the corrective action taken is effective. This could be a follow-up audit or submission of objective evidence of implementation. Where appropriate, records of the client's method of verifying effectiveness can be utilized. Record in the results the actual method and documents reviewed to verify effectiveness.

**Section 5 - NCR Closure**

Name and date of individual performing the verification and NCR closure.

**Failure to provide action plans as arranged with SAI Global and/or to implement correction and corrective action within the nominated time frames may lead to a recommendation that your certification be denied or suspended.**

<b>Activity #:</b>	011643-07	<b>Client:</b>	Corner Brook Pulp And Paper Limited Woodland Operations		<b>App/Cert:</b>	
<b>Function/Area/Process:</b>	Monitoring and Measurement			<b>Site:</b>	Mill Road, Corner Brook	
<b>Std. and Clause No(s):</b>	CAN/CSA - Z809-2008 7.5.1	<b>NCR#:</b>	2013-01	<b>Category:</b>		

**Section 1- Details of non-conforming situation:**

**Non-conforming situation:**

It is not clear by which means all of CBPP other requirements are evaluated for compliance and how records of the results of the evaluation are kept.

**Requirement:**

7.5.1. The organization shall establish and maintain a documented procedure for periodically evaluating compliance with relevant legislation and regulations, and conformance with relevant policies applying to the DFA. If non-compliances or nonconformities are found, the organization shall address these through corrective and preventive actions

**Objective evidence:**

The procedure for assessing the compliance of other requirements specified other requirements would be evaluated at the internal audit however the audit plan and the audit report of the internal audit conducted in 2013 only specified the legal requirements were evaluated. In addition at the management review the staff responsible stated CBPPL was in conformance to other requirements without showing documented evidence how that conclusion of compliance could be made.

**Due Date:** August 28, 2013

<b>Audit Team Leader</b>	<b>Name</b>	Guillaume Gignac	<b>Organization's acknowledgement of receipt of NCR</b>	<b>Name</b>	
	<b>Date:</b>	July 12, 2013		<b>Date:</b>	

**SAI Global Verification Method:** (record if site visit is required or what information is to be provided):

**Section 2- Organization's Response: (Attach separate sheet if required)**

**Root Cause Analysis (record or attach 5 why, 8D, fishbone diagram, etc to support this analysis):**

**Correction with completion dates (what was the immediate fix? Submit objective evidence of correction):**

**Corrective Action Taken/Planned (with completion date(s) (record what action is planned or will be taken to prevent recurrence. Submit objective evidence of completed corrective actions):**



